



Kim Webber B.Sc. M.Sc.
Chief Executive
52 Derby Street
Ormskirk
West Lancashire
L39 2DF

11 September 2019

**TO: COUNCILLORS C DERELI, G DOWLING, Y GAGEN, MRS J MARSHALL,
I MORAN AND D O'TOOLE**

Dear Councillor,

A meeting of the **MEMBER DEVELOPMENT COMMISSION** will be held in the **CABINET/COMMITTEE ROOM - 52 DERBY STREET, ORMSKIRK L39 2DF** on **THURSDAY, 19 SEPTEMBER 2019 at 6.00 PM** at which your attendance is requested.

Yours faithfully

Kim Webber
Chief Executive

AGENDA
(Open to the Public)

1. **APOLOGIES**
2. **SUBSTITUTIONS (IF ANY)**
3. **DECLARATIONS OF INTEREST** 1 - 2
4. **NOTES OF THE PREVIOUS MEETING** 3 - 6
To consider the notes of the meeting held on 14 March 2019.
5. **REVISED TERMS OF REFERENCE AND REPORTING ARRANGEMENTS** 7 - 8

To note the revised Terms of Reference and reporting arrangements of the Member Development Commission.

- 6. MEMBER INDUCTION** 9 - 10
- To consider the report of the Borough Solicitor.
- 7. MEMBER TRAINING-SUMMARY OF EVENTS HELD MARCH 2019 TO PRESENT** 11 - 14
- To consider the report of the Borough Solicitor.
- 8. FEEDBACK FROM THE MEMBER DEVELOPMENT GROUP REPRESENTATIVES FROM THEIR MEMBERS**
- To receive feedback from Member Development Group Representatives.
- 9. FUTURE TRAINING**
- To note the following future training dates:-
- Audit & Governance Committee – (Terms of Reference) 29 October 2019 – 6.00pm (Open to All Members)
- Risk Management Training – 20 November 2019 – 6.30pm (Open to All Members)
- Lancashire Mind - Suicide Awareness Raising Session – (Date to be confirmed)
- Workshop Session to review the role of Overview & Scrutiny in 'West Lancashire' – November 2019 (Date to be confirmed).
- 10. WORK PROGRAMME 2019/20 AND DATE OF NEXT MEETING** 15 - 16
- To consider the Work Programme of the Commission and to note the following future meeting dates:-
- Thursday 7 November 2019– 6.00pm
Tuesday 19 December 2019 – 6.00pm
Tuesday 4 February 2019 – 6.00pm
Thursday 12 March 2020 – 6.00pm
- 11. EXCLUSION OF PRESS AND PUBLIC**
- It is recommended that members of the press and public be excluded from the meeting during consideration of the following items of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and as, in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information.

12. SORP - MEMBER DEVELOPMENT PROJECT
(Financial/ Business affairs)

TO
FOLLOW

To consider the report of the Borough Solicitor.
(*To follow*)

We can provide this document, upon request, on audiotape, in large print, in Braille and in other languages.

FIRE EVACUATION PROCEDURE: Please see attached sheet.

MOBILE PHONES: These should be switched off or to 'silent' at all meetings.

For further information, please contact:-
Julia Brown on 01695 585065
Or email julia.brown@westlancs.gov.uk

**FIRE EVACUATION PROCEDURE FOR:
COUNCIL MEETINGS WHERE OFFICERS ARE PRESENT
(52 DERBY STREET, ORMSKIRK)**

PERSON IN CHARGE: Most Senior Officer Present
ZONE WARDEN: Member Services Officer / Lawyer
DOOR WARDEN(S) Usher / Caretaker

IF YOU DISCOVER A FIRE

1. Operate the nearest **FIRE CALL POINT** by breaking the glass.
2. Attack the fire with the extinguishers provided only if you have been trained and it is safe to do so. **Do not** take risks.

ON HEARING THE FIRE ALARM

1. Leave the building via the **NEAREST SAFE EXIT**. **Do not stop** to collect personal belongings.
2. Proceed to the **ASSEMBLY POINT** on the car park and report your presence to the **PERSON IN CHARGE**.
3. **Do NOT** return to the premises until authorised to do so by the **PERSON IN CHARGE**.

NOTES:

Officers are required to direct all visitors regarding these procedures i.e. exit routes and place of assembly.

The only persons not required to report to the Assembly Point are the Door Wardens.

CHECKLIST FOR PERSON IN CHARGE

1. Advise other interested parties present that you are the person in charge in the event of an evacuation.
2. Make yourself familiar with the location of the fire escape routes and inform any interested parties of the escape routes.
3. Make yourself familiar with the location of the assembly point and inform any interested parties of that location.
4. Make yourself familiar with the location of the fire alarm and detection control panel.
5. Ensure that the zone warden and door wardens are aware of their roles and responsibilities.
6. Arrange for a register of attendance to be completed (if considered appropriate / practicable).

IN THE EVENT OF A FIRE, OR THE FIRE ALARM BEING SOUNDED

1. Ensure that the room in which the meeting is being held is cleared of all persons.
2. Evacuate via the nearest safe Fire Exit and proceed to the **ASSEMBLY POINT** in the car park.
3. Delegate a person at the **ASSEMBLY POINT** who will proceed to **HOME CARE LINK** in order to ensure that a back-up call is made to the **FIRE BRIGADE**.
4. Delegate another person to ensure that **DOOR WARDENS** have been posted outside the relevant Fire Exit Doors.

5. Ensure that the **ZONE WARDEN** has reported to you on the results of his checks, **i.e.** that the rooms in use have been cleared of all persons.
6. If an Attendance Register has been taken, take a **ROLL CALL**.
7. Report the results of these checks to the Fire and Rescue Service on arrival and inform them of the location of the **FIRE ALARM CONTROL PANEL**.
8. Authorise return to the building only when it is cleared to do so by the **FIRE AND RESCUE SERVICE OFFICER IN CHARGE**. Inform the **DOOR WARDENS** to allow re-entry to the building.

NOTE:

The Fire Alarm system will automatically call the Fire Brigade. The purpose of the 999 back-up call is to meet a requirement of the Fire Precautions Act to supplement the automatic call.

CHECKLIST FOR ZONE WARDEN

1. Carry out a physical check of the rooms being used for the meeting, including adjacent toilets, kitchen.
2. Ensure that **ALL PERSONS**, both officers and members of the public are made aware of the **FIRE ALERT**.
3. Ensure that **ALL PERSONS** evacuate **IMMEDIATELY**, in accordance with the **FIRE EVACUATION PROCEDURE**.
4. Proceed to the **ASSEMBLY POINT** and report to the **PERSON IN CHARGE** that the rooms within your control have been cleared.
5. Assist the **PERSON IN CHARGE** to discharge their duties.

It is desirable that the **ZONE WARDEN** should be an **OFFICER** who is normally based in this building and is familiar with the layout of the rooms to be checked.

INSTRUCTIONS FOR DOOR WARDENS

1. Stand outside the **FIRE EXIT DOOR(S)**
2. Keep the **FIRE EXIT DOOR SHUT**.
3. Ensure that **NO PERSON**, whether staff or public enters the building until **YOU** are told by the **PERSON IN CHARGE** that it is safe to do so.
4. If anyone attempts to enter the premises, report this to the **PERSON IN CHARGE**.
5. Do not leave the door **UNATTENDED**.

Agenda Item 3

MEMBERS INTERESTS 2012

A Member with a disclosable pecuniary interest in any matter considered at a meeting must disclose the interest to the meeting at which they are present, except where it has been entered on the Register.

A Member with a non pecuniary or pecuniary interest in any business of the Council must disclose the existence and nature of that interest at commencement of consideration or when the interest becomes apparent.

Where sensitive information relating to an interest is not registered in the register, you must indicate that you have an interest, but need not disclose the sensitive information.

Please tick relevant boxes

Notes

	General		Notes
1.	I have a disclosable pecuniary interest.	<input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 below</i>
2.	I have a non-pecuniary interest.	<input type="checkbox"/>	<i>You may speak and vote</i>
3.	I have a pecuniary interest because it affects my financial position or the financial position of a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest or it relates to the determining of any approval consent, licence, permission or registration in relation to me or a connected person or, a body described in 10.1(1)(i) and (ii) and the interest is one which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice my judgement of the public interest	<input type="checkbox"/> <input type="checkbox"/>	<i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i> <i>You cannot speak or vote and must withdraw unless you have also ticked 5 or 6 below</i>
4.	I have a disclosable pecuniary interest (Dispensation 20/09/16) or a pecuniary interest but it relates to the functions of my Council in respect of: (i) Housing where I am a tenant of the Council, and those functions do not relate particularly to my tenancy or lease. (ii) school meals, or school transport and travelling expenses where I am a parent or guardian of a child in full time education, or are a parent governor of a school, and it does not relate particularly to the school which the child attends. (iii) Statutory sick pay where I am in receipt or entitled to receipt of such pay. (iv) An allowance, payment or indemnity given to Members (v) Any ceremonial honour given to Members (vi) Setting Council tax or a precept under the LGFA 1992	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i> <i>You may speak and vote</i>
5.	A Standards Committee dispensation applies (relevant lines in the budget – Dispensation 20/09/16 – 19/09/20)	<input type="checkbox"/>	<i>See the terms of the dispensation</i>
6.	I have a pecuniary interest in the business but I can attend to make representations, answer questions or give evidence as the public are also allowed to attend the meeting for the same purpose	<input type="checkbox"/>	<i>You may speak but must leave the room once you have finished and cannot vote</i>

'disclosable pecuniary interest' (DPI) means an interest of a description specified below which is your interest, your spouse's or civil partner's or the interest of somebody who you are living with as a husband or wife, or as if you were civil partners and you are aware that that other person has the interest.

Interest

Employment, office, trade, profession or vocation

Sponsorship

Prescribed description

Any employment, office, trade, profession or vocation carried on for profit or gain.

Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M.

	This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to M's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

"body in which the relevant person has a beneficial interest" means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest; "director" includes a member of the committee of management of an industrial and provident society;

"land" excludes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income; "M" means a member of a relevant authority;

"member" includes a co-opted member; "relevant authority" means the authority of which M is a member;

"relevant period" means the period of 12 months ending with the day on which M gives notice to the Monitoring Officer of a DPI;

"relevant person" means M or M's spouse or civil partner, a person with whom M is living as husband or wife or a person with whom M is living as if they were civil partners;

"securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

'non pecuniary interest' means interests falling within the following descriptions:

- 10.1(1)(i) Any body of which you are a member or in a position of general control or management and to which you are appointed or nominated by your authority;
- (ii) Any body (a) exercising functions of a public nature; (b) directed to charitable purposes; or (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union), of which you are a member or in a position of general control or management;
- (iii) Any easement, servitude, interest or right in or over land which does not carry with it a right for you (alone or jointly with another) to occupy the land or to receive income.
- 10.2(2) A decision in relation to that business might reasonably be regarded as affecting your well-being or financial position or the well-being or financial position of a connected person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward, as the case may be, affected by the decision.

'a connected person' means

- (a) a member of your family or any person with whom you have a close association, or
- (b) any person or body who employs or has appointed such persons, any firm in which they are a partner, or any company of which they are directors;
- (c) any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or
- (d) any body of a type described in sub-paragraph 10.1(1)(i) or (ii).

'body exercising functions of a public nature' means

Regional and local development agencies, other government agencies, other Councils, public health bodies, council-owned companies exercising public functions, arms length management organisations carrying out housing functions on behalf of your authority, school governing bodies.

A Member with a personal interest who has made an executive decision in relation to that matter must ensure any written statement of that decision records the existence and nature of that interest.

NB Section 21(13) of the LGA 2000 overrides any Code provisions to oblige an executive member to attend an overview and scrutiny meeting to answer questions.

Agenda Item 4

MEMBER DEVELOPMENT COMMISSION

HELD: Thursday, 14 March 2019

Start: 6.00 pm

Finish: 6.15 pm

PRESENT:

Councillor: Y Gagen (In the Chair)

Councillors: G Dowling
I Moran

Officers: Julia Brown, Member Services /Civic Officer

27 **APOLOGIES**

Apologies were received on behalf of Councillor C Dereli.

Note: Councillor Dowling informed the Commission of late arrival.

28 **SUBSTITUTIONS (IF ANY)**

There were no substitutions.

29 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

30 **NOTES OF THE PREVIOUS MEETING**

AGREED: That the notes of the meeting held on 20 September 2018 be noted.

31 **MEMBER TRAINING-SUMMARY OF EVENTS HELD SEPTEMBER 2018 TO PRESENT**

Members considered the report of the Borough Solicitor as contained on pages 19 to 23 of the Book of Reports which provided an update on Member training undertaken since September 2018.

AGREED: That the update be noted.

32 **FEEDBACK FROM THE MEMBER DEVELOPMENT GROUP REPRESENTATIVES FROM THEIR MEMBERS**

In discussion, the Group Representatives would encourage Members to attend future training events relating to their current role and development.

It was also suggested that LGA be approached in respect of organising the future Charing Skills Training.

AGREED: That the feedback and comments from the Commission be noted.

33 REVISED COUNCILLOR IDENTIFICATION OF TRAINING NEEDS FORM

The Member Services / Civic Officer explained to Members that at the previous meeting, the Commission suggested that it would be useful to update and revise the 'Councillor Identification of Training Needs Questionnaire', in order to better assist Members with their training needs.

Comments were raised in relation to:-

- Good variety / range of needs covered
- Clearer of needs / priority
- IT Training
- Length of Service measured by Term of Office

AGREED: A. That comments and feedback from the Commission be noted.

B. That the revised Councillor Identification of Training Needs Form be agreed for future use.

34 MINUTE OF CORPORATE AND ENVIRONMENTAL OVERVIEW & SCRUTINY COMMITTEE 6.12.18 - MEMBER INDUCTION

Consideration was given to a Councillor Call for Action item included on the Agenda of Corporate & Environmental Overview and Scrutiny Committee held on 6 December 2018 in respect of ensuring that Members are clear on their roles.

The Member Services/Civic Officer explained to Members that a Councillor Call for Action item had been submitted to clarify the role of Members in respect of Planning and also the role of Members / Officers. It was suggested to assist Members that the protocol be presented at future Member Inductions.

AGREED: That the Member / Officer Protocol and the role of Members be included in the future Member Induction process.

35 FUTURE TRAINING

The Member Services / Civic Officer outlined the future training dates for Members, including:-

- Audit & Governance Committee (Social Value) – 28 May – 6.00pm
- Overview & Scrutiny Essentials – 18 June – 6.00pm
- Role of Licensing – 25 June – 6.00pm
- Code of Conduct – 9 July – 6.00pm
- Role of Planning – Date TBC
- Chairman Skills – Date TBC

AGREED: That the above future training arrangements be noted.

36 WORK PROGRAMME 2019/20 AND DATES OF FUTURE MEETINGS

Members considered the Work Programme for 2019/20 and the dates of future meetings of the Commission.

AGREED: That the Work Programme for 2019/20 and future meetings of 19 September 2019 and 12 March 2020 be confirmed.

.....
Chairman

Member Development Commission

Membership See Appendix at Section 4.1A

Functions

(1)

- (a) To update the “Member Training and Development Strategy” and act as ‘Champions’ for Member Development.
- (b) To continue to develop and support processes to identify member training needs and to prepare a Training Plan for each Member.
- (c) To ensure that all Members are given equal opportunities to attend Training courses/seminars, including IT training, in line with their responsibility as Councillor and that appropriate training records are kept.
- (d) To monitor the expenditure of appropriate budgets.
- (e) To evaluate and monitor Elected Member training and development undertaken.
- (f) To ensure that each Councillor takes ownership of his/her training and development and ‘Member Development’ appears as a regular item at Group meetings.
- (g) To consider future development of the Member Development website.

(2)

- (a) In order to give effect to the augmented Member role proposed within the Sustainable Organisation Review, to examine how cross-party scrutiny and development of strategy could be strengthened via either existing or new committee arrangements, reporting to Executive Overview and Scrutiny and (then) to Council by April 2020. Such activity to include the option of engaging external specialist advice with relevant expenditure being contained within the budget provided.



MEMBER DEVELOPMENT COMMISSION

19 SEPTEMBER 2019

Report of: Borough Solicitor

Contact for further information: Mrs Julia Brown (Extn 5065)
(E-mail: Julia.brown@westlancs.gov.uk)

SUBJECT: MEMBER INDUCTION

Borough wide interest

1.0 PURPOSE OF THE REPORT

1.1 To provide feedback on the Induction process provided to newly elected Members undertaken in May 2019.

2.0 RECOMMENDATION

2.1 That the induction process for newly elected Members, be noted.

3.0 BACKGROUND

3.1 Induction is provided for newly elected Members following an election.

3.2 New Members are issued with a New Councillor Pack containing information to assist them in their new role.

4.0 CURRENT POSITION

4.1 Following the election of ten new Members, all were issued with a New Councillor Pack.

4.2 On Wednesday 8 May 2019, the new Members met with the Chief Executive to complete the formalities associated with their role and, assisted by the Borough Solicitor and Member & Executive Services Manager, learn more about the procedures and functions of the Council and their role.

4.3 The Member Induction is assessed each year through a feedback form included in the Induction packs. One piece of feedback led officers to consider adding further emphasis in directing members to the 'Yellow Protocol' in the future. The Protocol is a source of useful information on Council process and procedures; it is already mentioned within the presentation section of the induction, but may enable

members to look carefully at this point and also ask questions that they wish to either at the time of the presentation or in the informal section of the induction which follows.

4.4 The new Members were also issued with an Identification of Training Needs questionnaire (ITN) to identify their learning and development needs. The information in the completed ITNs will assist in identifying the most significant needs of the Councillors in relation to Member training and development.

4.5 Four newly elected Members also took the opportunity to attend a training event organised by the Local Government Association (LGA) for new Councillors, 'Hitting the Ground Running', held on 27 June 2019 at County Hall in Preston.

5.0 CONCLUSION

5.1 The induction process for newly elected Members is important and assists the development of elected Members in their role as effective community leaders and is reflective of the Council's commitment towards Member training.

6.0 SUSTAINABILITY IMPLICATIONS

6.1 On-going Member development gives support to Members in their responsibilities under legislation and in their wider community role.

7.0 FINANCIAL AND RESOURCE IMPLICATIONS

7.1 There are no significant financial and resource implications arising from this report other than officer time in dealing with these matters.

8.0 RISK ASSESSMENT

8.1 This item is for information only and makes no recommendations. It therefore does not require a formal risk assessment and no changes have been made to risk registers as a result of this report.

Background Documents

There are no background documents (as defined in Section 100D(5) of the Local Government Act 1972) to this Report.

Equality Impact Assessment

The decision does not have any direct impact on members of the public, employees, elected members and / or stakeholders. Therefore no equality Impact Assessment is required.

MEMBER TRAINING SUMMARY OF EVENTS ATTENDED – MARCH 2019 to PRESENT				
Date	Title	Training Provider	Cost	Attendees
6 March 2019	Chapel Gallery Tour	Chapel Gallery WLBC		Councillors: A Owens, S Evans, D Evans, N Hennessy, I Moran, Y Gagen Officers: I Gill, H Juste Total: 8
1 May 2019	HiAP Delivering Health Equity Tackling Inequalities	Royal Society of Medicine, London	£295 + VAT	Councillors: K Wright Total: 1
28 May 2019	Annual Council Accounts Briefing - Prior to Audit & Governance Committee	WLBC		Councillors: T Aldridge, T Blane, C Cooper, C Coughlan, C Dereli, G Johnson, K Mitchell, P O'Neill, I Rigby, N Pryce-Roberts, J Thompson Total: 11
4 June 2019	Licensing & Appeals Committee Training	WLBC		Councillors: T Devine, N Delaney, G Hodson, G Johnson, P O'Neill, J Witter Total: 6
6 June 2019	Annual Planning Training	WLBC		Councillors: M Blake, A Blundell, R Cooper, C Coughlan, V

				Cummins, C Dereli, T Devine, D Evans, S Evans, J Finch, J Mee, K Mitchell, P O'Neill, A Owens, I Rigby, J Thompson, J Witter Total: 17
13 June 2019	Chairing Skills Training	LGA	Free	Councillors: T Aldridge, C Cooper, C Coughlan, V Cummins, N Delaney, C Dereli, T Devine, D Evans, S Evans, J Finch, G Johnson, J Mee, K Mitchell, J Monaghan, M Nixon, P O'Neill, G Owen, J Thompson, D West Total: 19
18 June 2019	Overview & Scrutiny Essentials	Ian Parry – Centre for Public Scrutiny	£950 +VAT	Councillors: Aldridge, Coughlan, Cummins, Dereli, S Evans, Finch, Johnson, Lockie, Mitchell, Monaghan, O'Neill, Rigby, Sutton, Thompson, West, Witter Total: 16
21 June 2019	An Introduction to Local Government Finance	LGiU	£329.94	Councillor: C Cooper

			+ Vat	Total: 1
25 June 2019	Annual Licensing Training	WLBC		Councillors: Coughlan, C Evans, Mee, Mitchell, O'Neill, Rigby, Sutton, Witter Total: 8
27 June 2019	Hitting the Ground Running	LCC Preston	Free	Councillors: J Finch, G Johnson, C Coughlan, I Rigby Total: 4
4 July 2019	Understanding Communities through Participatory Appraisals	LGiU	£299.94 + VAT	Councillor: C Cooper Total: 1
9 July 2019	Code of Conduct Training for Borough and Parish Councillors	Weightmans Solicitors	£750	Councillors: O'Neill, Sutton, Mitchell, Thompson, Rigby, Coughlan, Johnson, Finch Total: 8
2 August 2019	Adult Mental Health Aware	MHFA England		Councillor: T Devine Total: 1
29 August 2019	Introduction To Community Wealth Building	Centre for Local Economic Strategies	£200 + VAT	Councillors: C Cooper, R Cooper Total: 2

Agenda Item 10

MEMBER DEVELOPMENT COMMISSION

WORK PROGRAMME 2019/20

7 November 2019 6.00pm	<ol style="list-style-type: none">1. SORP – Member Development Project2. Member Development Group Representatives – Feedback3. Future Training Events4. Work Programme 2019/205. Date of next Meeting 19 December 2019
19 December 2019 6.00pm	<ol style="list-style-type: none">1. SORP – Member Development Project2. Member Development Group Representatives – Feedback3. Future Training Events4. Work Programme 2019/205. Date of next Meeting 4 February 2020
4 February 2020 6.00pm	<ol style="list-style-type: none">1. SORP – Member Development Project2. Member Development Group Representatives – Feedback3. Future Training Events4. Work Programme 2019/205. Date of next Meeting 12 March 2020
12 March 2020 6.00pm	<ol style="list-style-type: none">1. SORP – Member Development Project2. Member Training - Summary of Events held September 2019 to March 20203. Member Development Group Representatives – Feedback from Members4. Future Training Events5. Work Programme 2020/216. Date of next Meeting 17 September 2020

